



Aging and Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, July 1st, 2025

Call to Order

The meeting was called to order by John Donohue at 1:00 pm.

Roll Call

Committee Members Present: John Donohue-Chair, Frankie Fuller, Janet Sayre-Hoeft, Mary Roberts, Carol O'Neil and Michael Wineke, Lou Klein

Attended by zoom: LaRae Schultz, Katie Dixon, Todd Wiedenhoeft

Present from ADRC: ReBecca Schmidt, Tonya Runyard, Mike Hansen, Tatiana March, and Dominic Wondolkowski.

Certification of Compliance with Open Meetings Law

It was determined that the committee follows Open Meetings Law.

Approval of Agenda

The agenda was approved as amended. Carol O'Neil made a motion to approve the agenda, Frankie Fuller seconded. Motion carried.

Approval of June 3rd, 2025, Minutes

Michael Wineke made a motion to approve the June Meeting Minutes, Katie Dixon seconded. Motion carried. Minutes stand approved.

Communications

No communications shared

Public comment

There were no public comments

Announcements:

Welcome and self-introduction of Lou Klein to the committee

Update ADRC & Aging Program 2025 Key Outcome Indicators- ReBecca Schmidt

ReBecca shared an update on the progress of the 2025 Key Outcome Indicators. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Dominic Wondolkowski reported:

In June, 20 functional screens were calculated following the KOI guidelines and the KOI was met. Of the 20 FS, 16 individuals were eligible at a NH-LOC, meaning the individual is eligible to enroll in a full benefit long term care program. Two individuals were determined to be a non-NH LOC (eligible for a limited benefit program) and two were determined functionally ineligible. January-June 2025, the ADRC is 137 /137 in compliance with the KOI.

For June, 458 unique clients were served, meaning they received at least one unit of service.

ADRC staff appeared at 15 outreach sites in June and distributed 123 Sr. Farmers Market voucher sets. As of 7.1.25, 197 vouchers were distributed with 13 vouchers still available.

ADRC staff are scheduled to be at Farmer Market venues in July for marketing and outreach including:
Sat. July 26th 8am-12n –Fort Atkinson Farmers Market (Yvonne and Kris)
Tues. July 29th 7am-12n -Watertown Farmers Market (Erika)
Wed. July 30th 2-6pm. -Lake Mills Farmers Market (Karla and Dominic)

The ADRC will have a booth at the Jefferson County Fair July 9-13th. Our staff will be present each day.

2025 Welcome to Medicare Workshops schedule and outcomes:

6/19/25 At ADRC Office—we had 3 participants. Grand Total attendance for 2025 = 43
7/10/25 1pm-3pm at Rock Lake Community Center (presented by our volunteer-Jean)
7/18/25 10:00am-12:00pm at ADRC Office
8/26/25 4pm-6pm at Watertown Library (with ADRC of Dodge County)

Nutrition Program Update:

Tatiana March Reported:

In May, we welcomed 9 new participants onto the Home-Delivered Meal program. All 9 assessments were successfully completed within 14 days, and the Key Outcome Indicator (KOI) was met. Additionally, our program served a total of 2,585 home-delivered meals and 430 congregate meals.

Transportation Program Update:

Mobility Manager Michael Hansen reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for June 2025 was 853 one-way rides. The number of new (first time) riders for the month was 19 and the number of unique clients served was 133

Our Transportation KOI was met.

- KOI 1. 95% of qualifying medical ride requests are met this past month. All qualifying medical rides are counted if the client follows policy criteria. We met this goal.

Other Key Items of interest this past month were as follows:

- Our last day trip that was scheduled for June 4th going to Lake Monona for a Pontoon Ride was cancelled due to poor air quality caused by fires in Canada.
- Our next day trip will be on Wednesday, July 2nd going to Cedarburg, a charming small city about 20 miles north of Milwaukee.
- Some of our drivers recently completed a large-scale marketing Campaign to restock our Transportation and ADRC flyers in a large number of area locations.
- We are planning to purchase a “side loading” 2025 Chrysler Voyager WC Van to replace Vehicle 58 with funding from a 2025 5310 Grant. Currently waiting on WisDOT for the next step in the process.

Dementia Care Specialist Update

Dementia Care Specialist, Tonya Runyard:

I, the Dementia Care Specialist, shared that in June, I had 13 client calls. During the month of June, I facilitated 3 support groups. The coalitions/committees/networking meetings that I supported this month were: Dementia Friendly Community Network and Dementia Friendly Task Force. I attended

the Caregiver's Picnic, Hug a Horse Memory Café in Eagle and toured Three Pillars in Dousman. I offered Caregiver Card Club. I supported 3 Memory Cafés.

Tonya Runyard
Dementia Care Specialist

Transportation and Nutrition Program Waivers – Mike Hansen and ReBecca Schmidt

1 waiver was approved Carol Oneil made a motion to approve, Frankie Fuller seconded.

Discussion on Items for next agenda:

Waiver Forms

Remarks:

Adjourn: Mike Wineke made a motion to adjourn the meeting; Mary Roberts seconded. Motion carried. The meeting was adjourned at 3:05pm

Respectfully submitted,

ReBecca Schmidt
ADRC Supervisor

Program	Program Manager	2025 KOI	May	June
Dementia Care Specialist	Tonya Runyard	Offer Powerful Tools for Caregivers, SAVVY Caregiver, Time Slips, Dementia Live and Music & Memory, Boost Your Brain & Memory	4/6	5/6
Family Caregiver Support Specialist	Kim Herman	Provide 2 educational opportunities/trainings throughout the year.	0/2	1/2
Senior Nutrition Program	Tatiana March	Complete home assessment within 14 days of participant requesting home delivered meals	9/9	TBD
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence -Based Health Promotion Disease Prevention Programs in 2025.	6/6	6/6

Program	Program Manager	2025 KOI	May	June
Elder Benefit Specialist	Emma Borck Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	5/9	6/9
Disability Benefit Specialist	Shelly Wangerin Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	5/9	6/9
ADRC	Dominic Wondolkowski	100% of all long-term care functional screens must be determined no later than 30 days from the date the ADRC receives a request or expression of interest	Met 28/28	Met 20/20
Transportation Services	Mike Hansen	95% of qualifying medical ride requests are met.	Met	Met